SAMPLE PROJECT · PUMPING STATION

REQUEST FOR INSPECTION

PROJECT:		**Discipline: Civil**	**RFI No: RFI-C-0412**		
Contractor: Contractor A (Civil)		**Area/Location: G300**	**Sub System No:**		
Date of Inspection:	**21/11/2026**	**Time of Inspection: 11:00**	**Intervention Points**	**Contractor**	**Client**
				H	
ITP No:		**ITP Item No: 7.5**	**ITR/ACS No:**		
Inspection Activity/Description: Bedding and level check before backfill					
Inspection Item/Tag Number:					

Submitted by	**CHECKED & READY FOR INSPECTION**			
	Contractor- Construction		**Client Construction**	
Name				
Contact Mobile No:				
Signature				
Date & Time				

FOR QUALITY CONTROL DEPARTMENT USE ONLY

Received and Checked by	**Contractor QC**		**Client QA / QC**	
	RECEIVED BY		**RECEIVED BY**	
Name				
Contact Mobile No: Signature				
Date &Time				

RFI on HOLD Report: YES ☐ NO☐ Date:	**Action: YES ☐ NO☐ Date:**

INSPECTION RESULTS (Tick as applicable)

ACCEPTABLE(A) ☑	**REJECTED (R) ☐**	**CANCELLED (C) ☐**
NOT READY FOR INSPECTION (NR)☐		

REASON FOR CANCELLATION/NOT READY FOR INSPECTION/REJECTION

1-Incomplete Work	**2-Insufficient documents attached**	**3- Repeated/unnecessary RFI**
4-No action for RFI on Hold	**5-No Power Supply available at site**	**6-PTW not available**
7- Safety Issues	**8-Test Crew not available**	**9-Test Equipment not available**
10-Material not as per data sheet/drawing	**11-Unacceptable Test Procedure/Result**	**12-Violation of ITP**
13-Poor Workmanship	**14-Spec. Violation**	**15-Installation not as per drawing**

16- Other Comments/Remarks:

Punch List Number (if any):

Inspected By	**Contractor QA/QC**	**Client QA/QC**
Name		
Signature		
RFI Closed on		



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