SAMPLE CO.

DR-2026-1121



DAILY SITE REPORT

Sample Project · Pumping Station

21 Nov 2026

Areas	**A100 · A200 · A300 · C100 …**
Report no.	**DR-2026-1121**
Prepared by	**Site Engineer**
Contractor	**Contractor A (Civil) · Contractor B (Mech & Piping) · Contractor C (Electrical)**
Submitted to	**Client · Project Management Team**

16	11	2	94
Photos	Areas visited	Open items	Manpower

SAMPLE CO.

Prepared by · Site Engineer

Consultant / Company · Client · Project Management Team

SAMPLE CO.

DAILY SITE REPORT

Sample Project · Pumping Station

Report no.
DR-2026-1121
21 Nov 2026

Project	Sample Project · Pumping Station	Date	21 Nov 2026
Site walk	07:41 – 12:45	Contractors	Contractor A (Civil) (Civil works) · Contractor B (Mech & Piping) (Mechanical & piping) · Contractor C (Electrical) (Electrical)
Weather	Hot · 41°C · Wind 6.4 m/s (23 km/h)	Prepared by	Site Engineer
Submitted to	Client · Project Management Team	Manpower	94

11	16	2	16	2	94
Areas visited	Photos	Safety items	Notes	Ready for inspection	Manpower

Summary of the day

- 11 areas inspected during the site walk; 16 photos recorded and filed by area.
- Ready for next trade: C400, A510
- Ongoing: A100; A200; A300; C100; P340; E300
- Safety: 2 item(s) — E300, G300
- No work today: E300 (waiting for work permit)
- Manpower on site: 94

Areas today

WBS	Area	Contractor	Status	Today	Photos · notes
A100	Injection Manifold	Contractor B (Mech & Piping)	In progress · 80% Planned (total) 85% · behind −5 +8% since last	Valve installation — in progress GRP manifold and ball valves installed on bolted steel supports Pipe supports — completed	2 · 2
A200	Pump House	Contractor A (Civil)	In progress · 85% Planned (total) 80% · ahead +5 +7% since last	Cladding — in progress Roof and upper cladding complete East elevation fully clad	2 · 2
A300	Shelter & Headers	Contractor B (Mech & Piping)	In progress · 70% Planned (total) 75% · behind −5 +6% since last	Steel erection — completed Shelter steel complete Pipe erection — in progress	2 · 2
C100	Pump Foundations	Contractor A (Civil)	In progress · 60% Planned (total) 65% · behind −5 +8% since last	Backfilling — in progress ردم الطبقة الثانية حول قواعد المضخات Compaction — in progress	2 · 2
C400	Skid Foundations	Contractor A (Civil)	Ready for next	Foundation works — completed Skid and pipe-support foundations complete and backfilled	1 · 1
P340	Pipe Rack	Contractor B (Mech & Piping)	In progress · 75% Planned (total) 75% · ahead +0 +5% since last	Grouting — completed Rack steel erected, base plates grouted Steel erection — in progress	2 · 2
E300	Cable Trench	Contractor C (Electrical)	In progress · 40% Planned (total) 50% · behind −10 no change since last	No work today — waiting for work permit Cable trench — stopped خندق مفتوح بدون حواجز كافية — يحتاج حواجز وإشارات	1 · 1
G300	UG Fire Water Line	Contractor A (Civil)	In progress · 55% Planned (total) 60% · behind −5 +5% since last	UG pipe — in progress نقطة HOLD: فحص الفرشة والمنسوب قبل الردم	1 · 1

WBS	Area	Contractor	Status	Today	Photos · notes
A510	Water Tank	Contractor B (Mech & Piping)	Ready for next	Tank erection — completed Ring wall and tank pad complete	1 · 1
B400	Control Building	Contractor A (Civil)	In progress · 65% Planned (total) 60% · ahead +5 +7% since last	Concrete pouring — in progress RC frame and roof slab complete	1 · 1
Evaporation Pond		Contractor A (Civil)	In progress · 50%	Site grading & preparation — in progress Dike wall and stone pitching complete	1 · 1

Status and % set by the site engineer; unchanged areas keep their last value.

Tomorrow's plan (look-ahead)

WBS	Planned work	Crew & equipment	Needs
A200 Pump House	Cladding · Painting · Finish west elevation cladding · PTW-2214	Supervisor 1 · PA (permit applicant) 1 · Skilled 8 · Rigger 1 · Flagman 1 · Crane 1 · Man lift 2	Permit
C100 Pump Foundations	Compaction · Concrete pouring · Field density test then blinding · RFI-118	Supervisor 1 · Operators 2 · Labourers 8 · First aider 1 · Roller 1 · Water tanker 1	Inspection / RFI · Material
E300 Cable Trench	Cable trench · Install barriers and signs before any work	Supervisor 1 · Labourers 4 · Fire watcher 1	Permit · Manpower

Issues & delays

No.	Issue / delay	WBS	By	Opened	Days
1	Barriers missing along the open cable trench	E300	Contractor C (Electrical)	17-11	5
2	Waiting for GRP fittings delivery	A100	Contractor B (Mech & Piping)	20-11	2
3	Crane certificate expired Closed today	P340	Contractor B (Mech & Piping)	19-11	3

Tests & materials

Type	Description	WBS	Result
Test	Concrete cubes 7-day — 31.5 MPa	B400	Pass
Test	Field density test — 96 %	C100	Pass
Test	Holiday test on UG line	G300	Pending
Material	Rebar 16 mm — 12 t delivered	B400	—

Manpower & equipment

Contractor	Scope	WBS	Manpower	Main equipment
Contractor B (Mech & Piping)	Mechanical & piping	A100 · A300 · P340	32	1 Crane · 2 Welding machine
Contractor A (Civil)	Civil works	A200 · C100 · G300 · B400	62	1 Crane · 2 Man lift · 1 Roller · 1 Loader · 1 Water tanker · 1 Excavator · 2 Concrete mixer · 1 Concrete pump

Safety items · read first

No.	WBS	Observation	Time
S-01	E300	خندق مفتوح بدون حواجز كافية — يحتاج حواجز وإشارات	10:40
S-02	G300	نقطة HOLD: فحص الفرشة والمنسوب قبل الردم	11:15

Ready for next trade

WBS	Work	Status
A100	Valve installation — in progress · Pipe supports — completed · Supports bolted and levelled — ready for inspection	In progress · 80%
C400	Foundation works — completed · Skid and pipe-support foundations complete and backfilled	Ready for next
A510	Tank erection — completed · Ring wall and tank pad complete	Ready for next

Photo record by WBS area

A100 Injection Manifold 1/2



Activity	Valve installation — in progress
Contractor	Contractor B (Mech & Piping) In progress · 80%
Time · place	07:41 · E 510685.2 · N 3535035.3 (38N) ±3 m
Remarks	GRP manifold and ball valves installed on bolted steel supports
Notes	Progress

A100 Injection Manifold 2/2



Activity	Pipe supports — completed
Contractor	Contractor B (Mech & Piping) In progress · 80%
Time · place	07:43 · E 510717.7 · N 3534704.5 (38N) ±3 m
Remarks	Supports bolted and levelled — ready for inspection
Notes	Ready for inspection

A200 Pump House 1/2



Activity	Cladding — in progress
Contractor	Contractor A (Civil) In progress · 85%
Time · place	08:05 · E 510653.3 · N 3534826.5 (38N) ±6 m
Remarks	Roof and upper cladding complete
Notes	Progress

A200 Pump House 2/2



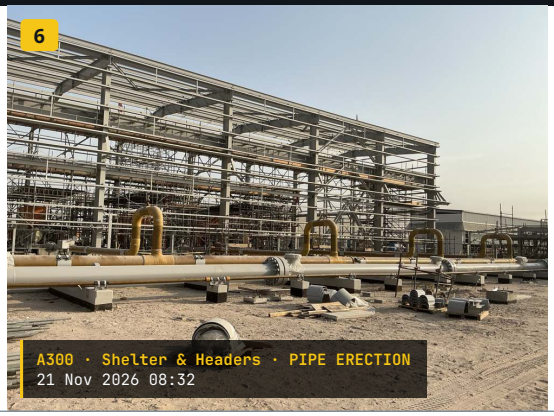
Activity	Cladding — in progress
Contractor	Contractor A (Civil) In progress · 85%
Time · place	08:07 · E 510944.7 · N 3534649.4 (38N) ±8 m
Remarks	East elevation fully clad
Notes	Progress

A300 Shelter & Headers 1/2



Activity	Steel erection — completed
Contractor	Contractor B (Mech & Piping) **In progress · 70%**
Time · place	08:30 · E 510758.9 · N 3534571.5 (38N) ±7 m
Remarks	Shelter steel complete
Notes	**Progress**

A300 Shelter & Headers 2/2



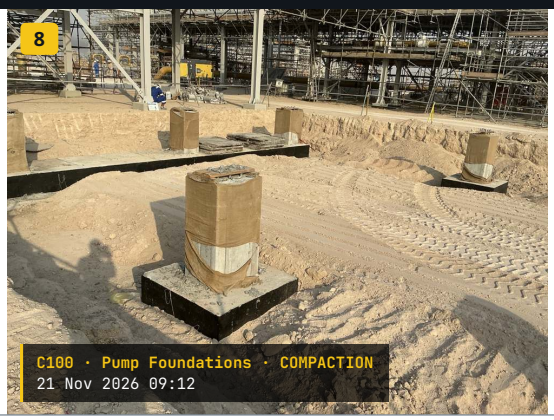
Activity	Pipe erection — in progress
Contractor	Contractor B (Mech & Piping) **In progress · 70%**
Time · place	08:32 · E 510964.4 · N 3534530.5 (38N) ±9 m
Remarks	CS headers and GRP lines on pipe supports
Notes	**Progress**

C100 Pump Foundations 1/2



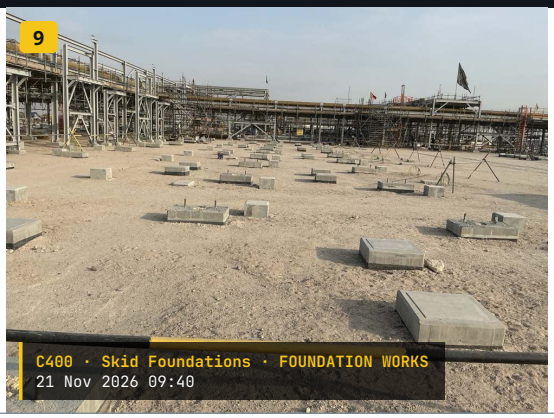
Activity	Backfilling — in progress
Contractor	Contractor A (Civil) **In progress · 60%**
Time · place	09:10 · E 511018.1 · N 3534626.4 (38N) ±8 m
Remarks	ردم الطبقة الثانية حول قواعد المضخات
Notes	**Progress**

C100 Pump Foundations 2/2



Activity	Compaction — in progress
Contractor	Contractor A (Civil) **In progress · 60%**
Time · place	09:12 · E 511155.8 · N 3534799.3 (38N) ±5 m
Remarks	Compaction around pedestal footings
Notes	**Progress**

C400 Skid Foundations 1/1



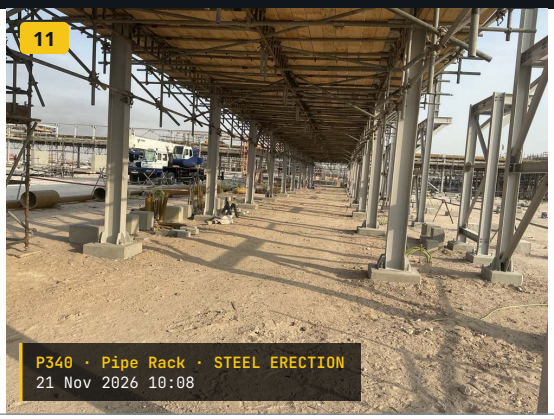
Activity	Foundation works — completed
Contractor	Contractor A (Civil) **Ready for next**
Time · place	09:40 · E 510913.0 · N 3534688.9 (38N) ±7 m
Remarks	Skid and pipe-support foundations complete and backfilled
Notes	**Ready for inspection**

P340 Pipe Rack 1/2



Activity	Grouting — completed
Contractor	Contractor B (Mech & Piping) **In progress · 75%**
Time · place	10:05 · E 510793.3 · N 3535035.8 (38N) ±8 m
Remarks	Rack steel erected, base plates grouted
Notes	**Progress**

P340 Pipe Rack 2/2



Activity	Steel erection — in progress
Contractor	Contractor B (Mech & Piping) **In progress · 75%**
Time · place	10:08 · E 511165.6 · N 3534720.3 (38N) ±4 m
Remarks	Steel erected along the rack
Notes	**Progress**

E300 Cable Trench 1/1



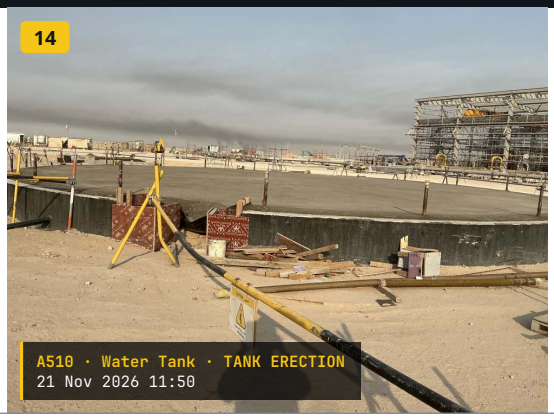
Activity	Cable trench — stopped
Contractor	Contractor C (Electrical) **In progress · 40%**
Time · place	10:40 · E 511083.9 · N 3534819.8 (38N) ±8 m
Remarks	خندق مفتوح بدون حواجز كافية — يحتاج حواجز وإشارات
Notes	**Safety**

G300 UG Fire Water Line 1/1



Activity	UG pipe — in progress
Contractor	Contractor A (Civil) **In progress · 55%**
Time · place	11:15 · E 510900.6 · N 3535117.5 (38N) ±3 m
Remarks	نقطة HOLD: فحص الفرشة والمنسوب قبل الردم
Notes	**Safety**

A510 Water Tank 1/1



Activity	Tank erection — completed
Contractor	Contractor B (Mech & Piping) **Ready for next**
Time · place	11:50 · E 511119.2 · N 3534520.4 (38N) ±6 m
Remarks	Ring wall and tank pad complete
Notes	**Ready for inspection**

B400 Control Building 1/1



Activity	Concrete pouring — in progress
Contractor	Contractor A (Civil) **In progress · 65%**
Time · place	12:20 · E 510962.1 · N 3534609.5 (38N) ±4 m
Remarks	RC frame and roof slab complete
Notes	**Progress**

Evaporation Pond 1/1



Activity	Site grading & preparation — in progress
Contractor	Contractor A (Civil) **In progress · 50%**
Time · place	12:45 · E 510857.5 · N 3534980.3 (38N) ±4 m
Remarks	Dike wall and stone pitching complete
Notes	**Note**

Before / after

A200 Pump House



Before · 19 Nov 2026



After · 21 Nov 2026

A300 Shelter & Headers



Before · 19 Nov 2026



After · 21 Nov 2026

C100 Pump Foundations



Before · 19 Nov 2026



After · 21 Nov 2026

B400 Control Building



Before · 19 Nov 2026



After · 21 Nov 2026

Prepared by · Site Engineer

Contractor representative

Consultant / Company · Client · Project Management Team